



Ref: FOIA Reference 2019/20-603

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 31st January 2020

Email foi@uhnm.nhs.uk

Dear

I am writing in response to your email dated 20th January 2020 requesting information under the Freedom of Information Act (2000) regarding Information Governance Team.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Please provide the staff structure for the Information Governance/Privacy Team

A1 Please refer to Quality, Safety and Compliance structure - attached.
Please note the DPO reports to the SIRO for all DSP matters.

Q2 Please provide the Job role/title for each member of the team

A2 Please refer to answer 1

Q3 Please provide the Key responsibilities /Job Description each member of the team

A3 Please see attached documents

Q4 Please include WTE for each role

A4 All posts are full time except for the Information Security Manager who is 0.93 FTE

Q5 Please provide the Banding for each post

A5 Please refer to the attached structure chart

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

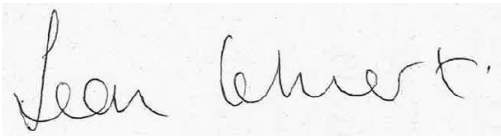
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Jean Lehnert
Information Governance Manager