



Ref: FOIA Reference 2022/23-010

Date: 12<sup>th</sup> June 2023

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear

I am writing to acknowledge receipt of your email dated 5<sup>th</sup> April 2023 requesting information under the Freedom of Information Act (2000) regarding vacancies.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 In line with the Freedom of Information Act, can you kindly respond to the following questions?**

**How many Estates & Facilities sector roles at University Hospitals of North Midlands NHS Trust were filled in the last financial year (2022/23)?**

A1 86.2 FTE was filled in the Estates and Facilities department from 31st March 2022 to 1st April 2023.

**Q2 How many Estates & Facilities roles within this Trust were advertised but not filled in the last financial year (2022/23)? Which roles were these?**

A2 The recruitment TRAC system does not allow us to pull and track this data/information.

**Q3 What was the spend on recruitment advertising for all of University Hospitals of North Midlands NHS Trust Estates & Facilities roles during this time period? Were recruitment agencies used for any of these roles, and if so which roles?**

A3 See below:

No agencies used for these roles.  
Vacancies are across the Division including:  
Facilities Support Services Assistants  
Facilities Support Services Supervisors  
Estates Craftsperson  
Catering Assistants

The Division had no advertising spend

**Q4 What is your current vacancy rate for Estates & Facilities at University Hospitals of North Midlands NHS Trust?**

A4 Approximately 5.06%

**Q5 Are all of the Estates & Facilities roles within this NHS Trust posted on NHS Jobs?**

A5 All roles within Estates and Facilities are posted on NHS jobs

**Q6 As a Trust, are you doing anything different to attract a diverse workforce and if so what? If not, is it in your plans to do so?**

A6 See below: We have a variety of different tools:  
General recruitment open days  
Working in conjunction with the Job Centre and DWP to reach the appropriate candidate pool

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



**Rachel Montinaro**  
Data Security and Protection Manager - Records