



Ref: FOIA Reference 2023/24-098

Royal Stoke University Hospital
Data, Security and Protection
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 8th June 2023

Email foi@uhnm.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 17th May 2023 requesting information under the Freedom of Information Act (2000) regarding framework

On 18th May 2023 we contacted you via email to inform you that as you had sent in two identical requests we would be aggregating them:

The section 12 exemption states:

The authority can combine related requests received within a period of 60 consecutive days from:

- The same person or
- People who appear to be acting in concert or in pursuance of a campaign.

On the same day we contacted you via email as we required clarification on what you mean by Corporate Functions departments?

You replied via email with:

'Lot 2 would be Non Clinical Temporary and Fixed Term Staff' and 'My apologies if my request has been duplicated, there is myself and Luke Jarrett working through a list of 150+ Trusts'

We responded with:

Are you asking for a structure chart for Non Clinical Temporary and Fixed Term Staff?

You replied:

'Yes please'

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 I am writing to you under the Freedom of Information Act 2000 to request the following information from the relevant Trust/Department. Please may you provide me with:

Confirmation if the Trust works under, Non-Clinical Temporary and Fixed Term Staff CCS Framework RM6160 and the new CCS Non-Clinical Staffing Framework Agreement RM6277.

A1 Yes the Trust have used RM6160

Q2 If the Trust works under, these frameworks, please can you provide a list of agencies that have supplied you with non-clinical staff and a breakdown of agency spend by bands between May 2022 and April 2023.

A2 I can confirm that the Trust holds information regarding this request, but feel this information is exempt under section 21: *information reasonably accessible by other means*. This is because the information is available via the Trust's public website at the following link: FOI 655-2223 February 2023/

<http://www.uhnm.nhs.uk/about-us/regulatory-information/freedom-of-information-publication-scheme/freedom-of-information-disclosure-log/>

Q3 Can you also please provide the contact details of the person/persons responsible for agreeing non-clinical staffing call-off contracts, for roles which would fall under Lot 2 (Corporate Functions) and Lot 6 (Estates, Facilities Management & Ancillary Staff).

A3 This facility is not used at either site

Q4 Lastly please can you provide organisational charts with names and jobs titles for the Estates, Facilities Management and Corporate Functions departments?

A4 Information not held for Corporate Functions departments as per your clarification for request on structure chart for Non Clinical Temporary and Fixed Term Staff, see attached for Estates Facilities Management

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



Rachel Montinaro
Data Security and Protection Manager - Records