

FOI QUESTION			COMMENTS
Hospital emergency and disaster response and recovery planning			
Hospital emergency or disaster response plan			
Q1. How the plan(s) is to be accessed in an emergency. (Can be answered with locations in general terms such as wards, departments, laboratories etc but I am not requesting any information that would prejudice security or the prevention of crime.)	Yes it does.	Physical copies of Trust EPRR plans (Major Incident, Mass Casualty, CBRN, Business Continuity, Evacuation, Lockdown ++) are available in key areas (Gold, Silver, ED control functions) and on the UHNM secure staff only intranet.	
Q2 The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)	Yes.	UHNM Major Incident Plan (Jul19, revised Nov 22) is currently being re-written to an Incident Response Plan . This is in keeping with commissioner arrangements at local, regional, and national level. The re-write and rebranding is underway now, with a first draft due early May 23. At which point the IRP will be validated through targeted exercise, before final refining and submission for Governance approval, Board ratification and underpinning role specific training, and broader education. Anticipated go live date Sep23.	
Q3. Hospital hazard-specific subplans (for example CBRN) Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.)	Yes	The Civil Contingencies Act (2004) (CCA04) forces by law, Categorized responders to risk assess and plan accordingly in the multi-agency setting. UHNM as a Category 1 Responder, has formed input to risk assessment and a CBRN incident management plan has been formed. The two ED	

		<p>sited Trust has one overarching management plan with distinct site-specific arrangements for the management of CBRN (including Hazardous Materials (HazMat) related incidents. Other examples where UHNM has employed risk driven planning methodology includes Mass Casualty, Evacuation, Lockdown, Business Continuity, Op Carbon Steeple, Infection Prevention and Control (incl Covid and other infectious diseases) plans.</p> <p>Risks are reviewed annually as a minimum to ensure UHNM is adhering to the content and ethos of the CCA04, and NHS EPRR specific guidance and best practice.</p>	
<p>Q4. How the subplans are to be accessed in an emergency. (Can be answered with locations in general terms such as wards, departments, laboratories etc but I am not requesting any information that would prejudice security or the prevention of crime.) Electronic and paper based</p>	Yes to both,	Physical copies of Trust EPRR plans (Major Incident, Mass Casualty, CBRN, Business Continuity, Evacuation, Lockdown ++) are available in key areas (Gold, Silver, ED control functions) and on the UHNM secure staff only intranet and MST channel.	
<p>Q5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)</p>	One plan for each	<p>IRP (Draft) Jun23 MIP Jul22 CBRN Aug22 Evacuation (DRAFT, awaiting exercise) Nov22. Lockdown (DRAFT, awaiting exercise) Dec22.</p>	
<p>Q6. Procedures to activate and deactivate plans.</p> <p>Any record of the existence of current procedures for when, how and by whom</p>	Activation protocols are in place in accordance with NHS Framework	Yes, the MIP/IRP and IPC plans have in part or full, been mobilised and enacted since Feb20.	

emergency response plan(s) are activated and de-activated. (Can be answered yes / no.)	2022 and follow correct Command and control.		
Q7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.)	Staff trained in their key roles as Tactical and strategic advisors with support from EPRR	All staff are empowered to declare a Major Incident. Real time validity verifications are undertaken by Tactical (Silver) on call. Outcomes of which are shared and discussed with Gold On call, the AEO and Head of EPRR as apt. Debriefing aims to capture training needs going forwards.	
Q8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.) Hospital emergency and disaster response plan exercises, evaluation and corrective actions	Yes	Monday 13 th to Friday 17 th March 202: the Trust MIP was partially mobilised (C4 (command, control, communication, coordination) aspects) in support of Junior Doctor Ind Action (JSIA) (planning and response).	
Q9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.)	Yes	Debriefing for the above partial plan mobilisation is ongoing at this time (23Mar23). Outcomes from JDIA Divisional debriefing feeds in to the UHNM EPRR Team annual delivery work plan.	
Q10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.)	Latest Heat Wave resulted in Action cards being updated on the 8th August 2022.	---	
Q11 Hospital recovery plan Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to	May 2022	---	

recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.)			
Q12. Any record of how the plan(s) is to be accessed.	Information not held.	Physical copies of Trust EPRR plans (Major Incident, Mass Casualty, CBRN, Business Continuity, Evacuation, Lockdown ++) are available in key areas (Gold, Silver, ED, site office, EPRR suite, control functions) and on the UHNM secure staff only intranet.	
Q13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)	May 2022	---	