

FOI QUESTION	RESPONSE TO 01/23	REPOSE FROM 02/23	COMMENTS
<p>Q1. Any record of the existence of a current contact list of all hospital personnel which is available and is accessible to hospital administrators and staff of any Incident Coordination Centre. (Can be answered yes / no.)</p>	<p>Yes we have a list in accordance with the EPRR Framework (2022) that stipulates the ability to respond 24/7 with a command structure utilising on-call, pager and notification . This is shared with regional ICB and NHSE EPRR leads</p>	<p>---</p>	
<p>Q2. The date(s) of the most recent update(s) of such a contact list. (Can be answered with a date or dates.)</p>	<p>Bi-annually or when new members of staff join the command structure / leave the command structure Mobilization and recruitment of personnel during an emergency or disaster. Mobilization is facilitated through the on-call process, inform cast and cascade procedures notifying all personnel with a designated role to attend</p>	<p>---</p>	
<p>Q3. Mobilization and recruitment of personnel during an emergency or disaster Any record of the existence of procedure(s) for the mobilization of existing on-duty and off-duty staff to meet surge capacity needs of clinical and support services in response to emergencies or disasters. (Can be answered yes / no.)</p>	<p>As stated above we are answering yes to this.</p>	<p>---</p>	
<p>Q4. Any record of the existence of procedure(s) for recruitment and training of extra personnel and</p>	<p>Additional can be accessed through the Trust ' Bank ' System , the Trust HR process</p>	<p>---</p>	

volunteers to meet surge capacity needs of clinical and support services in response to emergencies or disasters. (Can be answered yes / no.)	titled ' Workforce Planning ' and the Local Resilience Forum and additional volunteers is required.		
Q5. Any record of the existence of emergency rosters of staff who can be mobilised to meet surge capacity needs of clinical and support services in response to emergencies or disasters. (Can be answered yes / no.)	Role cards contained within the Major Incident Plan, the Trust Mass Casualty Plan and supporting documents	---	
Q6. Duties assigned to personnel for emergency or disaster response and recovery Any record of whether all key personnel in any hospital incident management system for command, control and coordination in an emergency or disaster response have received training in incident management. (Can be answered yes / no.)	Robust induction training for all identified roles in relation to command and control. Part of the overarching EPRR Annual Work plan including <ul style="list-style-type: none"> • Testing • Exercising • Multiagency • Live; • Command Post And the Principles of Health Command training programme from NHSE	---	
Q7. If such training is received then any record of whether training or an exercise has been conducted for all such key personnel at least annually. (Can be answered yes / no.)	Yes we have a list in accordance with the EPRR Framework (2022) that stipulates the ability to respond 24/7 with a command structure utilising on-call, pager and notification . This is shared with regional ICB and NHSE EPRR leads.	---	
Q8. Well-being of hospital personnel during an emergency or disaster Any record of the existence	See below: <ul style="list-style-type: none"> • Rest, yes • Sleep, no • Eat, yes 	---	

<p>of designated spaces and available measures for hospital personnel to rest, sleep, eat, drink, observe faith-based practices and meet personal needs during an emergency. (Can be answered yes / no.)</p>	<ul style="list-style-type: none"> • Drink, yes • Observe faith practise, yes • Personnel needs, yes 		
<p>Q9. Any record of for how long these measures can be sustained. (Can be answered in hours or days.)</p>	<p>They are part of the general facilitates onsite. Additional food provisions are in place for out of hours services and can be facilitated for as long as is required.</p>	<p>---</p>	