

Dear Freedom of information officer/ Information governance manager

Under the freedom of information act 2000, I would like some information about the cancer employees you have at your NHS trust and how many new cancers patients you have please. This information is to be used for research purposes into cancer support services.

Attached is a questionnaire with guidance on how to complete.

### **Freedom of information request**

#### **Breast, Colorectal Head and Neck and Oesophageal cancer.**

Please enter data which is accurate on the 16<sup>th</sup> of May 2022, to make this data comparable to information gathered from other trusts, a snap shot of this particular day, as a census of data.

#### **Guidance**

##### **Data collection is from secondary care trusts in a cancer alliance only.**

Whole time Equivalent (WTE)

1.0 WTE equivalent equates to 37.5 hours as per employees' contract, please exclude additional bank shifts on top of staffing establishment. please provide data in WTE or hours worked, if unable to do so. WTE this is easily worked out by dividing the number of hours worked as per contract by 37.5 = equals WTE.

AHP professionals who should be included Dieticians, speech and language therapist, stoma nurse, reconstructive nurse, specialist, prosthesis, tracheostomy/ laryngectomy nurse, specialists, metastatic nurse, physiotherapist, lymphedema nurse, cancer support worker bands 3 to 9. as long as they are attached to the specific cancer site and work 50% plus of their time within that site.

Cancer is not required to be in their post holders job title.

Please only give numbers of new cancers patients over the 12 month period. This may include cancer of unknown primary under the care of your service.

**Inclusion criteria**

Please include only post holders who are employed at your trust, rather than employed over a regional area or cancer alliance group/ cancer centre.

Please included vacancies within the overall numbers. There is no need to separate data.

Please include all agenda for pay scales bands 3 to 9.

Post holder must work 50% plus, of their time within the site specific cancer and are patient facing, giving direct patient care. Inclusive of telephone calls/clinic time, MDT, caring for inpatients.

**Exclusion criteria**

please do not include generic AHP who work across other cancer sites, like chemotherapy nurses or palliative care nurses. Please do not include research nurses, radiographers, If there are lymphedema nurses, physiotherapist or counsellors attached to the specific site, please add them to AHP WTE box column 3

If unclear as to include the post holder or not, please write it in the comment box provided with WTE or hours.

Please exclude recurrences or those who present with metastatic disease following treatment of a primary.

Please see questions below.

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	Number of cancer Nurses. Total WTE or hours with Nurse or practitioner in job title, per site.	WTE or hours, of other Allied Health Professional (AHP) and cancer support workers working in cancer site.	Number of new cancers patients diagnosed at your trust from 1 <sup>st</sup> of Jan 2021 to 1 <sup>st</sup> of Jan 2022	comments
Breast	2.0WTE B8A ANP 1.0WTE B7 CNS 5.30 WTE B6 CNS		673 primary breast cancers (ICD10 Codes C* or D05*)	
Colorectal	6.02WTE ANP 8A 3.0WTE B7 CNS 5.60WTE B6 CNS 1.0WTE B5 CNS 1.0WTE B2 NA		522 primary colorectal cancers	Includes Stoma team
Head and Neck			196 primary head & neck cancers	
Oesophageal	1.0WTE B8A CNS		167	

HPB	1.0WTE B7 CNS 1.0WTE B6 CNS 1.0WTE B5 CNS  1.0WTE B7 CNS 1.0WTE B6 CNS 1.0WTE B5 CNS		oesophagus primary cancers (ICD10 Codes C15*)	
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Name of Trust .....UHM..... date.....

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