



Ref: FOIA Reference 2021/22-126

Royal Stoke University Hospital
Data, Security and Protection
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 16th June 2021

Email foi@uhnm.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 27th May 2021 requesting information under the Freedom of Information Act (2000) regarding staffing

The University Hospitals of North Midlands Trust is committed to the Freedom of Information Act 2000.

However, the NHS is facing unprecedented challenges relating to the coronavirus (COVID-19) pandemic at the current time. Understandably, our resources have been diverted to support our front-line colleagues who are working tremendously hard to provide care for our patients, and to those in need of our services.

We strive to be transparent and to work with an open culture. But at this time, whilst care of our patients and the safety of our staff takes precedent, it is likely that responses to some requests for information will be delayed. We apologise for this position in advance, and will endeavour to provide you with as much information as we can, as soon as we are able.

The Information Commissioners Office has recognised the current situation in the NHS

On the same day we contacted you as we required a time frame in order to collate the information.

You replied via email with:

'The dates we would like to find out about are from Jan 1st 2020 to the present day'

I can neither confirm nor deny whether the information you have requested is held by the Trust in its entirety. This is because the information requested in questions 6 and 8 is not held centrally, but may be recorded in individual departmental/divisional records. In order to confirm whether this information is held we would therefore have to individually access all individual departmental/divisional records within the Trust and extract the information where it is present. We therefore estimate that complying with your request is exempt under section 12 of the FOI Act: cost of compliance is excessive. The section 12 exemption applies when it is estimated a request will take in excess of 18 hours to complete. We estimate that accessing and reviewing all individual departmental/divisional records and then extracting relevant information would take longer than the 18 hours allowed for. In addition to the section 12 exemption the Trust is also applying section 14 (1) exemption: oppressive burden on the authority

Under section 16 of the FOI Act we are required to provide requestors with advice and assistance where possible. We would therefore like to advise you that if your request is shortened to just the questions that we are able to comply within the 18 hour time frame. In order to avoid delay to your response we have provided this below.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 This is a formal FOI request on behalf of the Healthcare Workers Foundation.

We would like to know the answers to the following questions within your trust

- 1. How many staff do you employ?**
 - a. How many doctors?**
 - b. How many nurses?**
 - c. How many healthcare assistants?**
 - d. How many porters?**
 - e. How many cleaners?**
 - f. How many physiotherapists?**
 - g. How many occupational therapists?**
 - h. How many social workers?**
 - i. How many administrative staff?**

A1 See below: Headcount of fixed term and permanent employees at month end:

	2021 / 01	2021 / 02	2021 / 03	2021 / 04
Total Headcount	11388	11409	11440	11409
Medical and Dental Staff Group	1296	1306	1320	1318
Registered Nursing	3341	3344	3332	3320
Health Care Support Worker / Healthcare Assistants	1843	1848	1854	1850
Porters	44	44	44	43
Housekeeping	39	39	39	39
Physiotherapists	155	153	152	151
Occupational therapists	54	54	54	53
Social workers	0	0	0	0
Administrative and Clerical	2033	2036	2036	2030

Note: The Trust uses an external Facilities Management company to provide the majority of its portering and housekeeping (cleaning) services. The data above excludes these.

Q2 How many staff are on site during a typical 12hr day?

A2 Due to different work patterns and rostering arrangements, this data is not held

Q3 How many working computers do you have in clinical areas?

A3 We have 8500 devices in today across the Trust, we are unable to split this down to area.

Q4 How many parking spaces do you have specifically for staff?

- a. How much do you charge for staff parking?**
- a. How long is the average application period for a staff parking permit?**

- b. Do you have secure bike storage for staff?
c. How many bikes can be securely stored on site at any one time?

A4 See below:

A4. Staff Parking at County totals 664, and Stoke 2384

A4. Staff Parking at present is free of charge, but pre-COVID the tariffs were:

*RI= Royal Infirmary

Description	2020/21 Tariffs effective 01/04/19
	Staff Premium (RSUH Main Site & CH)- Full Time
Staff Premium (RSUH Main Site & CH)- Part Time	£37.68
Staff Standard (RSUH Main Site & CH) - Full Time	£25.53
Staff Standard (RSUH Main Site & CH) - Part Time	£15.17
M-Club (RSUH Only) - Full Time	£20.66
M-Club (RSUH Only) - Part Time	£12.16
COPD (RSUH Only) - Full Time	£20.66
COPD (RSUH Only) - Part Time	£12.16
RI (RSUH Only)- Full Time	£13.65
RI (RSUH Only)- Part Time	£8.19
Blue Badge Holders	FOC
RSUH Casual Permit-Book of 5 (Full & Part Time)	£23.50

4a Within 48 hours

4b Yes

4c 78

Q5 How many on site nutritious food options are there?

. Is hot food available 24 hours a day?

a. Are food preparation and storage facilities available to all staff?

A5 See below

- RSUH - There is a restaurant and various outlets that provide hot food. Hot food is available 24 hours a day for patients only.
- County - There is a restaurant and a patisserie that provides food. Hot food is not currently available 24 hours a day

Q6 How many access points to free drinking water are there on site?

A6 Areas can apply for water points either piped or through water supplier = Section 12 exemption

Q7 Do you routinely provide free tea and coffee making facilities for staff in clinical areas?

A7 Facilities for making beverages is provided but not in all areas

Q8 How many staff lockers and secure storage areas do you have?

A8 This information is not held centrally therefore the Section 12 exemption has been applied as detailed above

Q9 Do staff have access to on site changing facilities 24 hours a day?

A9 See below:

- RSUH - There are staff change areas provided on some wards and departments.
- County – Ward/dept. based changes and a trust staff change for male and females

Q10 Do staff have access to on site showering facilities 24 hours a day?

A10 See below:

- County – Shower facilities available for male & female staff.
- RSUH – Information not held

Q11 Are rest facilities available to staff if too tired to drive home following a night shift?

A11 See below:

- RSUH - There are staff rest areas, not specifically for sleeping
- County – Staff accommodation available to rent

**Q12 How many staffroom or ‘mess’ facilities are there on site?
Do you have any dedicated outdoor space for staff?**

A12 There are staff rooms available but not on all areas. There are dedicated outdoor spaces for staff at both sites

Q13 What welfare and wellbeing services are available to staff?

A13 The Trust offers a wide range of welfare and wellbeing services to its staff covering the following categories:

- Psychological Wellbeing
- Physical Wellbeing
- Occupational Health
- Financial Wellbeing

The Trust also provides links for staff to access the national NHS wellbeing offerings

Q14 Is psychological support routinely offered to staff?

A14 Staff are able to access psychological support when needed via our Staff Support and Counselling Service.
The Trust also offers ‘Listening’ support, ‘Tea and Empathy’, One-to-One emotional support, and Bereavement support

Q15 Does the Trust organise Balint groups or Shwartz rounds for all staff?

A15 Schwartz Round are held monthly across both sites this is for all staff at UHNM, regardless of role

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

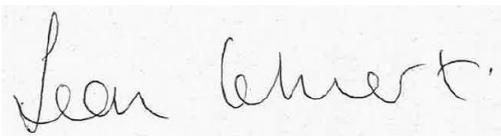
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



Jean Lehnert
Data, Security & Protection Manager



University Hospitals
of North Midlands
NHS Trust

