



Ref: FOIA Reference 2018/19-758

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 21st March 2019

Email foi@uhnm.nhs.uk

Dear

I am writing in response to your email dated 14th March 2019 (received into our office 15th March) requesting information under the Freedom of Information Act (2000) regarding end of life symptom management policy.

On 15th March 2019 we contacted you via email as we required clarification on if you meant this request to come to UHNM as we are an acute Trust, and would only have policies that reflected this and would not hold policy for the primary care/ district nursing. Please confirm.

On 16th March 2019 (received into our office 18th March) you replied via email the following:
"I would like several acute policies also for the research study so I can make comparison. Thanks very much for your time".

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I am keen to look at differences in End of life symptom management policies within the primary care/ district nursing patient caseloads. Please be aware your policy may be worded slightly differently. It may be advisable to consult the palliative care team as to which one this is?
Please can you send me your Trusts policy?**

A1 Please see attached document.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Leah Carlisle
Deputy Head of Quality, Safety & Compliance