



Ref: FOIA Reference 2018/19-732

**Royal Stoke University Hospital**  
**Quality, Safety and Compliance Department**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 25<sup>th</sup> March 2019

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear

I am writing in response to your letter dated 26<sup>th</sup> February 2019 requesting information under the Freedom of Information Act (2000) regarding protocols.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 Clinical negligence claim on behalf of Jake Taylor**

**I am instructed by the above in connection with a claim for delayed diagnosis of Hydrocephalus.**

**Please note that the claim is not against your Trust, employees or agents.**

**An issue has arisen as to how a routine outpatient referral for an increased head circumference in a 6 week old baby would be triaged by your Trust and how long it would have taken for the baby to be seen by a general paediatrician.**

**This referral should have been made between 3/3/2017 and 18/4/17**

**Please can you provide copies of protocol in force at the time for triaging routine referral or any other document which would confirm your time from routine paediatric referral from general practice to outpatient appointment at this time?**

A1 This information is not held as each case is treated as individual and is dependent on the contents of the clinical referral letter. If the letter suggested urgent assessment needed despite routine appointment requested then GP would have been contacted to arrange urgent assessment outside of clinic availability.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***



Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Leah Carlisle  
**Deputy Head of Quality, Safety & Compliance**