



Ref: FOIA Reference 2018/19-447

Date: 6th November 2018

Tel: 01782 676474
Email FOI@uhn.nhs.uk

Dear

I am writing in response to your email dated 25th October 2018 requesting information under the Freedom of Information Act (2000) regarding gifts and hospitality register.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 I would like a breakdown for the last two years (e.g. April 2016 to March 2018, or calendar years if appropriate to your organisation), items which have been logged on your organisation's gifts and hospitality register by staff.

I request the following details:

- Date item was declared
- Description of item
- Reason for the gift/hospitality
- Value
- Whether the item was accepted or declined
- Role of staff member the gift was received by, e.g. nurse, Agenda for Change band 5 or above, or doctor, foundation year 1 and above.

Additionally, does your organisation have a monetary limit on gifts (i.e. gifts worth under £50 are allowed) and can cash gifts ever be permitted

A1 Please see attached PDF copy of the register for gifts and hospitality accepted from April 2016 to date. Please note that information is published on declarations of interest and declarations of gifts, hospitality and sponsorship, on the Trust's website on a quarterly basis:- <http://www.uhn.nhs.uk/aboutus/How-we-are-run/Pages/How-we-are-run.aspx> This commenced in October 2017.

In respect of monetary limit on gifts this is as below:

Nature of Gift	Acceptable?	Declaration Required?	Counter-signature required?
Cash or gift vouchers of any amount	No	Yes	Yes

Nature of Gift	Acceptable?	Declaration Required?	Counter-signature required?
Gifts from suppliers or contractors doing business (or likely to do business) with the Trust	No (unless under £6)	No	No
Under £6 from any source	Yes	No	No
Between £6 to £25	Yes	No	No
Between £25 to £50	Yes	Yes	Yes by line manager to evidence their review
Above £50	No (unless accepted on behalf of the Trust i.e. to Charitable Funds)	Yes	Yes by line manager to evidence their review

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Leah Carlisle
Deputy Head of Quality, Safety & Compliance