



Ref: FOIA Reference 2018/19-422

**Royal Stoke University Hospital**  
**Quality, Safety and Compliance Department**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 25<sup>th</sup> October 2018

Tel: 01782 676474  
Email [FOI@uhn.nhs.uk](mailto:FOI@uhn.nhs.uk)

Dear

I am writing in response to your email dated 16th October 2018 (received in this office 17th October 2018) 2018 requesting information under the Freedom of Information Act (2000) regarding procurement.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I am hoping to obtain the below via a Freedom of Information request. No personal information is required.**

**1. How many procurement staff work for the organisation in total?**

A1 See attached Departmental structure

**Q2 What are their job titles, and how many FTE staff work under those job titles? E.g. Head of Procurement x 1, Procurement Officer x 2 etc**

A2 See attached Departmental structure

**Q3 Are you a member of a procurement consortium, e.g. NHS Commercial Solutions, LPP, and if so which one?**

A3 Health Trust Europe (H.T.E)

**Q4 How much has the organisation spent on recruitment fees to permanent procurement roles in the past 12 months? (This can be an estimated rounded figure, please note this information would usually be provided if the organisation were to tender this requirement)**

A4 The Trust has had no spend on recruitment fees to permanent procurement roles in the past 12 months.

**Q5 Do you have any recruitment requirements for procurement staff in the next 3 months that you are aware of, and if so under which job title?**

A5 No

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Leah Carlisle  
**Deputy Head of Quality, Safety & Compliance**



University Hospitals  
of North Midlands  
NHS Trust

