



Ref: FOIA Reference 2018/19-183

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 1st October 2018

Tel: 01782 676474
Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 28th June 2018 requesting information under the Freedom of Information Act (2000) regarding Imaging. I apologise for the delay in responding.

On the same day we contacted you as we required a timeframe to collate the information.

On 7th August 2018 you replied via email the following:

“To clarify please could the answers cover your last financial year?”

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Under the Freedom of Information Act, please may I request the following information?

- 1. How many CDs does your department produce per annum for the distribution of patient images?***
- 2. How many CDs does your department produce per annum for interested 3rd parties such as insurance companies or solicitors?***
- 3. What is the cost of CD production for patient images, e.g. materials for your department per annum?***
- 4. What are the time/resource costs associated with CD production for patient images for your department per annum?***
- 5. What are the costs of postage/couriering of CDs of patient images for your department, per annum?***
- 6. Please provide a breakdown of total costs of CDs for patient images to other hospitals for your department, per annum?***
- 7. Please provide a breakdown of total costs of CDs to patients for your department, per annum?***
- 8. Please provide a breakdown of total costs of CDs to interested 3rd parties for your department such as insurance companies or solicitors, per annum?***
- 9. Are the CDs dispatched from your department that contain patient data consistently encrypted / password protected?***
- 10. Can you provide information on the number of CDs that are lost or misplaced before they reach the intended recipient?***

***If you use a centralised administration team to administer imaging for your department please include this information to the above questions.**

Please provide these answers for the following departments:

- Radiology
- Cardiology
- Medical illustration
- Theatres
- Endoscopy
- Colposcopy
- Diabetic Retinopathy
- Medical Photography
- Dermatology
- Podiatry

A1 Please refer to the attached spread sheet.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,

A handwritten signature in black ink, consisting of a large, loopy initial 'M' followed by a horizontal line extending to the right.

Mojgan Casillas
Interim Information Governance Manager