

Ref: FOIA Reference 2018/19-301

Royal Stoke University Hospital  
Quality, Safety and Compliance Department  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 3<sup>rd</sup> September 2018

Tel: 01782 676474  
Email [FOI@uhn.nhs.uk](mailto:FOI@uhn.nhs.uk)

Dear

I am writing in response to your email dated 15<sup>th</sup> August 2018 requesting information under the Freedom of Information Act (2000) regarding Brexit meeting minutes.

On the same day we contacted you via email as we required a time frame for the information and clarification on your meaning of senior management.

On 16<sup>th</sup> August 2018 you replied via email with the following:

*“Date-wise, during 2017 and 2018 please. And by senior management I mean any meetings (either regularly scheduled or extraordinary) attended by the voting directors listed on this chart, or the four division heads listed below.”*



20180816 FOI ref  
301-1819 ORGANISA

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 Brexit: Any reports, briefings or risk analyses prepared for meetings of the senior management team at both hospitals. This way you should be able to simply check the minutes to see if such documents exist.**

A1 The Trust has only one meeting minutes paper regarding Brexit in 2017 but feels that this information is exempt under section 21: *information reasonably accessible by other means*. This is because the information is available via the Trust’s public website at the following link: (June 2017)  
<http://www.uhn.nhs.uk/aboutus/Documents/170531%20Open%20Trust%20Board%20Papers%2005-06-17.pdf>

I can confirm that the Trust may hold information regarding meeting minutes papers for 2018 regarding Brexit, but feel this information is exempt under section 22: *Information for future publication*. This should be available December 2018 at the above link.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Leah Carlisle  
**Deputy Head of Quality, Safety & Compliance**