



Ref: FOIA Reference 2018/19-180

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 11th June 2018

Tel: 01782 676474
Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 28th June 2018 requesting information under the Freedom of Information Act (2000) regarding nursing/midwifery personnel.

I can neither confirm nor deny whether the information you have requested is held by the Trust in its entirety. This is because the information requested in questions 5 and 10 is not held centrally, but may be recorded in individual departmental records. In order to confirm whether this information is held we would therefore have to individually access all departmental records within the Trust and extract the information where it is present. We therefore estimate that complying with your request is exempt under section 12 of the FOI Act: *cost of compliance is excessive*. The section 12 exemption applies when it is estimated a request will take in excess of 18 hours to complete. We estimate that accessing and reviewing all departmental records and then extracting relevant information would take longer than the 18 hours allowed for.

Under section 16 of the FOI Act we are required to provide requestors with advice and assistance where possible. We would therefore like to advise you that if your request is shortened to the remaining questions we are able to comply within the 18 hour time frame. In order to avoid delay to your response we have provided this below.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 For the period 1st Oct – 31st Dec 2017 please could you tell me how many FTE (full time equivalent) nursing/midwifery personnel were employed by your Trust?

A1 Please refer to the attached spread sheet.

Q2 For the period 1st Oct – 31st Dec 2017 please could you tell me how many of those FTE nursing/midwifery personnel were male?

A2 As answer 1

Q3 For the period 1st Oct – 31st Dec 2017 please can you tell me how many FTE healthcare assistants were employed by your Trust?

A3 As answer 1

- Q4 For the period 1st Oct – 31st Dec 2017 please can you also tell me how many of those FTE healthcare assistant were male?**
- A4 As answer 1
- Q5 For the period 1st Oct – 31st Dec 2017 please can you also tell me how much you spent on CPD (continuing professional development) training for healthcare assistants?**
- A5 Section 12 exemption as detailed above as costs such as these are charged against specific cost centre budgets, usually related to services, and not a specific role such as a healthcare assistant. However, the Trust has supported healthcare assistant training through apprenticeships, care certificate and 'essential to role' training. Essential to role is training that is mandatory for some members of staff. This is determined by role and post number in agreement with the line manager and subject matter experts
- Q6 For the period 1st Oct – 31st Dec 2015 please could you tell me how many FTE (full time equivalent) nursing/midwifery personnel were employed by your Trust?**
- A6 As answer 1
- Q7 For the period 1st Oct – 31st Dec 2015 please could you tell me how many of those FTE nursing/midwifery personnel were male?**
- A7 As answer 1
- Q8 For the period 1st Oct – 31st Dec 2015 please can you tell me how many FTE healthcare assistants were employed by your Trust?**
- A8 As answer 1
- Q9 For the period 1st Oct – 31st Dec 2015 please can you also tell me how many of those FTE healthcare assistant were male?**
- A9 As answer 1
- Q10 For the period 1st Oct – 31st Dec 2015 please can you also tell me how much you spent on CPD (continuing professional development) training for healthcare assistants?**
- A10 As answer 5.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,

A handwritten signature in black ink, appearing to be 'Mojgan Casillas', written over a large, light-colored oval shape that serves as a placeholder or background for the signature.

Mojgan Casillas
Interim Information Governance Manager



**University Hospitals
of North Midlands**
NHS Trust