



Ref: FOIA Reference 2018/19-173

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 5th July 2018

Tel: 01782 676474
Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 23rd June 2018 (received into our office 25th June) requesting information under the Freedom of Information Act (2000) regarding copies of letters and communications.

I can neither confirm nor deny whether the information you have requested is held by the Trust in its entirety. This is because the information requested in your questions is not held centrally, but would require interrogation of every PC and hard copy file in the Trust. In order to confirm whether this information is held we would therefore have to individually access all PC's and hard copy file within the Trust and extract the information where it is present. We therefore estimate that complying with your request is exempt under section 12 of the FOI Act: *cost of compliance is excessive*. The section 12 exemption applies when it is estimated a request will take in excess of 18 hours to complete. We estimate that accessing and reviewing all PC's and hard copy file and then extracting relevant information would take longer than the 18 hours allowed for.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 For the period between 30th May 2017 and 1st November 2017.

All minutes of meetings, webinars, presentation slides, emails and letters or other communications between the Trust and NHSI's Senior Operational Agency Data and Intelligence Lead Martin Inness (even if sent to all Trusts/many recipients).

A1 Section 12 exemption as detailed above. However information may be available by contacting NHS Improvement (NHSI) at the following email address: nhsi.foi@nhs.net

Q2 All minutes of meetings, webinars, presentation slides, emails and letters or other communications between the Trust and other NHSI personnel (even if sent to all trusts/many recipients).

A2 As answer 1.

Q3 All minutes of meetings, webinars, presentation slides, emails and letters or other communications between the Trust and HMRC's Mark Frampton - IR35 lead (even if sent to all Trusts/many recipients).

A3 As answer 1.

Q4 All minutes of meetings, webinars, presentation slides, emails and letters or other communications between the Trust and other HMRC personnel (even if sent to all Trusts/many recipients).

A4 As answer 1.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



University Hospitals
of North Midlands
NHS Trust

A handwritten signature in black ink, featuring a large, stylized initial 'M' and a long, horizontal flourish extending to the right.

Mojgan Casillas
Interim Information Governance Manager