



Ref: FOIA Reference 2018/19-080

Royal Stoke University Hospital  
Quality, Safety and Compliance Department  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 16<sup>th</sup> May 2018

Tel: 01782 676474  
Email [foi@uhn.nhs.uk](mailto:foi@uhn.nhs.uk)

Dear

I am writing in response to your email dated 6<sup>th</sup> May 2018 (received into our office 8<sup>th</sup> May) requesting information under the Freedom of Information Act (2000) regarding Microsoft Licensing.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 Does your organisation have a Microsoft volume licensing agreement in place?**

A1 The Trust does have a Microsoft volume licensing agreement in place but only for a small 250 user (proof of concept (POC))

**Q2 If yes, to 1. above, what type of volume license agreement(s) is it. For example (but not limited to) Subscription, Enterprise Wide Agreement, Office 365. Please list all agreements types if you have more than one**

A2 The Trust has a VLA for Office 365 for 250 users

**Q3 For each volume licensing agreement, what is the yearly contract value (please not exemption due to commercial sensitivities is not applicable here as this information should already be made public**

A3 £11,000

**Q4 For each volume licensing agreement, please provide detailed list of licenses descriptions, SKU's and their quantities**

A4 The Trust has 250 licenses for Office 365

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,

A handwritten signature in black ink, appearing to be 'Mojgan Casillas', written over a large, light-colored oval shape.

Mojgan Casillas  
**Interim Information Governance Manager**



**University Hospitals  
of North Midlands**  
NHS Trust