



Ref: FOIA Reference 2018/19-068

Royal Stoke University Hospital  
Quality, Safety and Compliance Department  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 9<sup>th</sup> May 2018

Tel: 01782 676474  
Email [foi@uhn.nhs.uk](mailto:foi@uhn.nhs.uk)

Dear

I am writing in response to your email dated 1<sup>st</sup> May 2018 requesting information under the Freedom of Information Act (2000) regarding the number of staff on duty/shift.

I can confirm that the information you have requested is held by the Trust, but your request in its entirety is exempt from disclosure under section 12 of the FOI Act: *cost of compliance is excessive*. This is because some of the information requested in your question is not held centrally, but is recorded in individual departmental records. In order to provide this information we would therefore have to individually access all individual departmental records within the Trust and extract the information where it is present. The section 12 exemption applies when it is estimated a request will take in excess of 18 hours to complete. We estimate that accessing and reviewing all individual departmental records and then extracting relevant information would take longer than the 18 hours allowed for.

On the same day we contacted you via email as we required a date for the information to begin and end at.

On 2<sup>nd</sup> May 2018 you replied via email the following:

*“For ease can you let me know the approximate number of staff on duty on any Wednesday in April 2018? I’m trying to ascertain the number of parking spaces for staff, versus number of permits issued, versus number of staff on duty on a week day day time.”*

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 What is the Number of staff on duty/shift at any one time or an average number of staff on duty at peak periods i.e. during the week day time when all administration and office staff are in**

A1 Section 12 exemption as detailed above.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

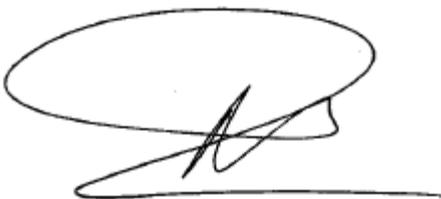
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Mojgan Casillas  
**Interim Information Governance Manager**



**University Hospitals  
of North Midlands**  
NHS Trust