

Ref: FOIA Reference 2019/20-226

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 12th August 2019

Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 22nd July 2019 requesting information under the Freedom of Information Act (2000) regarding cremation forms.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Please note this information is given from the 1st July 2018 – March 31st 2019

Q1 The number of "form 4" cremation forms completed by doctors at University Hospitals of North Midlands in the 2018/2019 financial year

A1 Number of "form 4"s documented as completed at UHNM was 2489, however please note that sometimes a family change their mind from burial to cremation, not all of these forms will have been used in the end and therefore sometimes cheques wouldn't be issued. This would also be the case for a welfare funeral service arranged by the Trust's Bereavement department, and occasionally cremation forms would be issued before the Coroner later requests a post mortem examination.

Q2 The number of "form 5" cremation forms completed by doctors at University Hospitals of North Midlands in the 2018/2019 financial year

A2 The number of "form 5" cremation forms completed at UHNM was 2389, however please note that sometimes a family change their mind from burial to cremation, not all of these forms will have been used in the end and therefore sometimes cheques wouldn't be issued. This would also be the case for a welfare funeral service arranged by the Trust's Bereavement department, and occasionally cremation forms would be issued before the Coroner later requests a post mortem examination.

Q3 The total fees taken by doctors at University Hospitals of North Midlands in the 2018/2019 financial year for cremation forms?

A3 Please see below:

- Part 4's = £204,898
- Part 5's = £179,208 (£10 admin fee is taken from the Part 5 doctors)

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

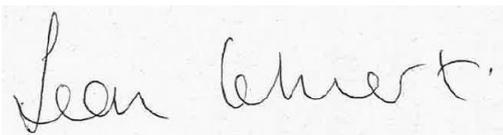
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Jean Lehnert
Information Governance Manager