

Ref: FOIA Reference 2019/20-204

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 23rd July 2019

Email foi@uhnm.nhs.uk

Dear

I am writing in response to your email dated 11th July 2019 requesting information under the Freedom of Information Act (2000) regarding domestic abuse policy.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Do you have a domestic abuse policy or something equivalent that applies to employees experiencing domestic abuse? If so, please provide a copy of the applicable policy.

A1 Policy C37 Trust Policy Dealing with Domestic Abuse, please note that this policy is currently being updated and ratified.

Q2 Do you have other policy/policies which provide for support for employees experiencing domestic abuse (for example, as part of a leave policy)? If so, please provide copy/copies of the relevant policy/policies.

A2 UHNM has no other policy.

Q3 Please inform us when each of the policies caught by the above questions ('the relevant policies') were first created and, if applicable, subsequently reviewed and updated?

A3 As answer 1.

Q4 Do you have a dedicated point of contact staff member who is trained to provide information and support to employees experiencing domestic abuse? When was the role created and first made active?

A4 No. The responsibility lies with the relevant line manager

Q5 How are HR staff and managers made aware of the existence of the relevant policies?

A5 Please see below:

- HR are consulted as part of the Policy development and approval process
- All policies are accessible to all staff via the Trust Intranet
- Policy Update Alerts are posted on the Intranet

- Reference to Policy C37 is made during adult safeguarding training

Q6 How are general staff made aware of the existence of the relevant policies?

A6 As answer 1.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



University Hospitals
of North Midlands
NHS Trust

Jean Lehnert
Information Governance Manager

