



**University Hospitals
of North Midlands**
NHS Trust

Ref: FOIA Reference 2019/20-183

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 20th July 2019

Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 1st July 2019 (received into our office 2nd July) requesting information under the Freedom of Information Act (2000) regarding different religions.

I can neither confirm nor deny whether some of the information you have requested is held by the Trust in its entirety. This is because the information requested in question "Volunteers (including Honorary Chaplains, even if they receive an honorarium) working in the Chaplaincy Team" is not held centrally, but may be recorded in individual departmental records. In order to confirm whether this information is held we would therefore have to individually access all departmental records within the Trust and extract the information where it is present. We therefore estimate that complying with your request is exempt under section 12 of the FOI Act: *cost of compliance is excessive*. The section 12 exemption applies when it is estimated a request will take in excess of 18 hours to complete. We estimate that accessing and reviewing all departmental records and then extracting relevant information would take longer than the 18 hours allowed for.

In addition to the section 12 exemption the Trust is also applying section 14 (1) exemption: *oppressive burden on the authority*

Under section 16 of the FOI Act we are required to provide requestors with advice and assistance where possible. We would therefore like to advise you that this aspect of your request is shortened to just what that we are able to comply within the 18 hour time frame- (hours for the period April- July 2018 for County Hospital only). In order to avoid delay to your response we have provided this in the attached document that you supplied.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 I am writing on behalf of the [REDACTED]

I would like to make a request under the Freedom of Information Act.

The [REDACTED] in order to promote equality for those of different religions and belief groups. The data acquired from this FOI will be



collated with the data received from other Trust chaplaincy teams and any data will not be attributed to any one chaplaincy department.

I would like to receive the information requested in the attached document, and for this to be returned in electronic form.

If any information would take you over the 18 hour rule - please leave that blank and submit what you can.

A1 Please refer to the attached document that you supplied.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.



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Yours,

Jean Lehnert
Information Governance Manager

