



Ref: FOIA Reference 2019/20-099

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 31st May 2019

Email foi@uhnm.nhs.uk

Dear

I am writing in response to your email dated 21st May 2019 requesting information under the Freedom of Information Act (2000) regarding policy and guidelines.

On the same day you sent in another request for guidelines, we replied that we would be aggregating both request under the one reference.

On 23rd May 2019 we contacted you via email as we required clarification on whether you were requiring policy/guideline for adults or paediatrics.

On the same day you replied via email the following:
"Thank you for contacting me, I'm referring to adult policy/guidelines"

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Could you kindly forward me the most up to date policy on the "correction of severe hyponatraemia" (low sodium?)

A1 Please refer to the attached document. Please note this is not to be reproduced or posted online for public consumption as per the Open Government Licence as detailed below.

Q2 Please could you forward to me the most recent "Intensive care unit" "clinical guidelines"

A2 Information unavailable as the guidelines are currently being updated. The Trust anticipates that they will be ratified and available by September 2019.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

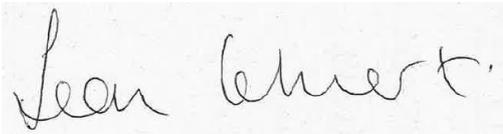
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Jean Lehnert
Information Governance Manager