



Ref: FOIA Reference 2019/20-078

**Royal Stoke University Hospital**  
**Quality, Safety and Compliance Department**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 17<sup>th</sup> May 2019

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear

I am writing in response to your email dated 10<sup>th</sup> May 2019 requesting information under the Freedom of Information Act (2000) regarding non-disclosure agreements.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I am writing to make an open government request for all the information to which I am entitled under the Freedom of Information Act 2000.**

**Please send me:**

**A full breakdown of the number of non-disclosure agreements issued to staff at your NHS Trust. I would like this breakdown to be broken up by year and to run from 2014-2019, so displaying the exact number of NDAs per year and if possible any refusals to sign. Any added info about NDAs signed should be added - if not possible please leave out (e.g. position held by staff who signed etc. would be appreciated).**

A1 The Trust does not use non-disclosure clauses for Settlement Agreements

**Q2 I would also like this breakdown to include the total cost of the NDAs issued each year, so total cost of NDAs per year**

A2 As answer 1

**Q3 I would also like the number of staff in the Trust for each year mentioned to be indicated.**

A3 Please see below:

Notes:

- Data provided is Headcount and Full Time Equivalent as at 31st March of each year.
- Data excludes Agency and Bank staff

University Hospitals of North Midlands NHS Trust		
Staff in Post	Headcount	FTE
31st March 2014	7,422	6,576.15
31st March 2015	10021	8,827.22

31st March 2016	10366	9155.04
31st March 2017	10798	9542.22
31st March 2018	10754	9497.01
31st March 2019	10659	9414.18

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



University Hospitals  
of North Midlands  
NHS Trust

Jean Lehnert  
Information Governance Manager

